

Commercial Work Order

Customer Profile

New Customer Returning Customer

Last Name _____ First Name _____ Date _____

Company _____

Email Address _____ Phone # _____

Mailing Address _____

City _____ State _____ Zip _____

Service Address _____

City _____ State _____ Zip _____

How did you learn about our company? Referral Mail Internet Facebook Google Yelp Other

Referral Name _____

Appointment: Estimate Work Order Date _____ Time _____

Estimate Number	Amount	Approved By	Date
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Terms & Conditions

Workforce Solutions LLC or its authorized agent agrees to perform the work specified in a professional manner using every care to accomplish a satisfactory service. The client agrees to be bound by Workforce Solutions' Terms & Conditions.

Spot and Stain Removal. The client understands that variations in carpet fabric and dye composition could potentially make it impossible for stains to be removed, consequently stain removal cannot be guaranteed.

Pet Urine and Odor Treatment. Urine and odor treatments can only be guaranteed if we are allowed to reach all of the affected areas, this is known as our stage 3 treatment.

Colorfastness and Fading. The company will test the fabric, leather or other materials for colorfastness and advise the customer regarding the adverse effects, which may result due to the cleaning process. The customer will not hold the company responsible for color fading due to light, age, wear or deteriorated materials.

Carpet Materials. Backing, lining and other materials and processes used in manufacturing carpeting and furniture may produce adverse results in the face material when cleaned, including shrinkage. There is no way of determining when such results will occur, the customer will not hold the company or its agents responsible for this adverse results unless caused by company negligence.

Tile & Grout. The company will not be liable for any invisible preexisting conditions including cracked, loose, or broken tile or grout caused by improper installation or age. The company will not be held responsible for the removal of pre-existing floor coatings including wax coatings, grout stain or efflorescence residue which may appear after cleaning, the company will not be responsible for certain heavy soiling due to prolonged absence of sealer which may have bonded to the tile and/or grout.

Housekeeping. Our housekeepers will not move anything heavier than 35 lbs. If you would like us to clean behind large appliances, such as a refrigerator or oven, please move it prior to the cleaning visit to allow access to the area.

Price Quotes. All free no obligation phone & online price quotes are only estimates and pricing may change upon further inspection by the technician. Quote will be provided before work is performed. Pricing is subject to change at any time and without notice. All quotes are valid for ten business days.

Payment. All invoices for commercial clients are due within 21 days, a 3% discount is applied when invoices are paid within 5 days. A 1.5% interest charge per month is applied on all late invoices. 90 day past due balances are subject to legal fees at the client's expense.

Returned Checks. A \$35 fee is added to your invoice in case of a returned check.

Our Guarantee. Our company performs the highest quality work and we back it up with our 100% Satisfaction Guarantee. If you are not fully satisfied with any area serviced, call us within 24 hours of initial service and we will re-service the area. If you are still not satisfied we will refund the amount paid for the unsatisfactory area of service.

Work Authorization

I acknowledge that I have read and agree to the above Terms & Conditions.

Signature _____ Date _____